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| <p align="center"><b>THE GLENHAM FIRE DISTRICT</b></p> <p align="center"><b>STANDARD OPERATING PROCEDURE</b></p>                                                                                                                                             | <p>SUBJECT NO.<br/>GFD-43-25</p> |
| <p>DEPARTMENT: Glenham Fire Department</p> <p>SUBJECT: EMS Incident Response</p>                                                                                                                                                                             |                                  |
| <p><u>CROSS-REFERENCE:</u><br/>GFD-43-01 Organizational Statement &amp; General Overview; GFD-43-04 Officer Responsibilities; GFD-43-05 Firefighter Classifications; GFD-43-06 Training Requirements; GFD-43-07 Issuing of Department Gear and Equipment</p> |                                  |

Original date of issue:07/16/2018

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|-----------|------------|-------|-------|--|--|--|--|
| Reviewed: | 07/16/18   | 02/19 | 02/20 |  |  |  |  |
| Revised:  | 02/15/2020 |       |       |  |  |  |  |

## PURPOSE

The Glenham Fire District is under the Mutual Aid agreement with the Beacon Volunteer Ambulance Corps to respond on all Priority 1 Dispatch assignments within the District. This mutual aid agreement is set up to assist the EMS agency in a support based emergency. The Glenham Fire District has also been assigned a BLSFR Agency code in which allows its members to perform all First Response life saving techniques each individual is trained and qualified to perform. All members will follow and completely understand their limitations set forth by the NYS Department of Health and NYS Protocols and will follow all guidelines set forth by the NYS Department of Health.

## SCOPE

### Incident Command:

Collaborative ICS is based on the nature of the incident between all responding agencies.

All patient care shall be the responsibility of EMS agency dispatched to any incident and will be under the jurisdiction of the most qualified personnel on the scene. The EMS agency in charge of the patient care will advise the FD command officer of the needs for support and will advise that said officer when services may be discontinued.

All Incident Scene Safety shall be FD Command officer to assure that all personnel are operating within a safe manner protecting the patient, emergency personnel, and all bystanders. The FD Incident commander will also communicate with the EMS person in charge for assistance needed at the scene.

**EMT's /CFR's:**

- Are required to perform to the highest level of training that the said they have been trained to and will follow NYS protocols based on the guidelines they have been certified to perform.
- Will take control of patient care at incident prior to arrival of transport agency and shall be responsible for the said patient(s) until patient care is transferred to transporting agency.
- Any EMT handling patient care prior to arrival of EMS agency is required to document all patient care on the Patient Care Report (PCR). If an EMT is assisting an EMS agency they too shall be required to fill out a PCR.
- Once patient care has been transferred to transporting agency and our services are no longer required, EMS personnel shall report back to FD Incident Command and await further instructions.
- Shall be responsible to make sure all jump bags on all apparatus are equipped properly and report to EMS Officer any needs of equipment.

**Firefighter / Scene Support Personnel:**

- May begin patient assessment and care within the realm of their training upon arrival of incident until a higher qualified person is on the scene.
- Any firefighter responding to the scene of an EMS priority 1 must be trained in CPR, AED and First aid. They must also have documented Bloodborne Pathogens training.
- Must report to EMS personnel, or officer in charge, any patient care given prior to transferring patient to EMS provider with higher qualifications. That officer or EMS personnel must document for review with the EMS officer.
- Shall remain with responding apparatus until further instructions are given.
- Shall not enter any residence or treatment area if patient care is already being tended to by higher qualified personnel unless directed by an officer or EMS personnel to do so.
- Non-qualified personnel and personnel responding to Fire Station are to stand-by for further instructions.

### **Fire Police:**

- Fire police are to respond to the nearest intersection to help aid Emergency vehicles to the proximity of a scene.
- Fire Police may also assist in crowd control and the clearance of all non-emergency personnel.

### **Response**

A Priority One Medical dispatch is a True Emergency and emergency lights and sirens are to be used appropriately unless told to downgrade by emergency dispatch, incident commander or EMS Agency in charge.

All members with the exception of EMT's, Fire Police and Officers are to respond to the firehouse and man the responding apparatus. **There shall be no personal vehicles (POV's) responding directly to the scene.**

(Exception: Family member or within the firefighter's neighborhood)

The responding apparatus shall respond to the scene only with qualified personnel and / or knowledge of trained personnel on the scene.

All members responding with apparatus are required to perform any skills that the said member has been trained in and Will Not perform any skills outside the realm of NYS Protocols for a first responder.

The Fire District is not discouraging members to respond to any incident, but do feel that the filtered response will alleviate any unnecessary personnel and create less confusion at any particular incident.

### **Staging**

If requested by dispatch to stage away from the scene, then it is Mandatory that Apparatus and all personnel do so at a safe distance and location within proximity of the call. It shall be the highest ranking officer to decide of staging location if EMS agencies have not established one.

Staging Areas shall include the following locations:

1. Glenham Fire Station
2. Glenham School
3. Guardian Storage
4. QWL Entrance on Red School House Road
5. Beacon Hills Entrance
6. Guy Sunoco Gas Station
7. Gulf Gas Station

8. Healy Brothers
9. Hometown Deli
10. BGB Trailer Park Entrance

**Personal Protective Equipment:**

Members shall not wear issued turn out gear on medical calls unless the scene is deemed unsafe by an officer. At that point, the highest ranking officer will determine level of PPE.

All members handling patient care are required to wear proper EMS PPE.

**Available EMS PPE:**

- Nitrile Gloves – required at all times
- Goggles – as required
- Face Shields – as required

| REVISION HISTORY |                               |                      |                |
|------------------|-------------------------------|----------------------|----------------|
| Rev              | Description of Change         | Author               | Effective Date |
| 1.0              | Removal of PPE N95 Respirator | David Dross<br>Chief | 02/15/20       |
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