

THE GLENHAM FIRE DISTRICT STANDARD OPERATING PROCEDURE	SUBJECT NO. GFD-43-01
DEPARTMENT: Glenham Fire Department SUBJECT: Organizational Statement / General Overview	
<u>CROSS-REFERENCE:</u> All Standard Operating Procedures of the Glenham Fire Department	

Original date of issue: 03/01/2018

Reviewed:	03/01/18	02/10/20					
Revised:	04/18/18	04/25/18	05/03/18				

The Glenham Fire District is located in the State of New York, County of Dutchess, Town of Fishkill. The Fire District was formed in 1921 as a fire district.

The Glenham Fire District AKA Glenham Fire Department or Slater Chemical Fire Co. is organized to protect the lives and property of the citizens of The Hamlet of Glenham and surrounding areas. The District shall assist in any disaster, emergency or occasion for which it may be properly equipped and for which it is called by the proper authorities. Fire prevention education will be carried on to the extent that is practical.

The Board of Fire Commissioners are the governing body of all said SOP's of the Glenham Fire District and will oversee all requirements and documents within the policies.

The operational affairs shall be governed by the Fire Chief with assistance from the Assistant Chiefs', District Line Officers and Company Line Officers.

The Glenham Fire District operates with an estimated 2 officers 8 firefighters/scene support member and 2 Drivers / MPO per incident.

Membership of the Fire District is comprised of 3 District Officers, 3 company line officers, appointed specialty officers where applicable and an estimated 35 active members which is divided into five categories:

- Active Interior Firefighter
- Active Exterior Firefighter
- Active Exterior Scene Support
- Driver / MPO
- Fire Police

It is the commitment of this district to provide, to the best of our ability, a safe operation, prevent accidents, illness, fatality, and comply with all applicable laws and regulations.

Training for the district members will be held at least monthly. Additional training will be provided throughout the year in the form of New York State and regional training courses and seminars.

The chief or designee will establish and maintain a record keeping system for: injuries, deaths, exposure to toxic products, infectious disease, membership, personnel information and inventories as deemed necessary.

The District will operate utilizing the New York State law, Fire District policies and operational best practices developed and implemented by the Chief.

The Fire District will perform the following functions:

- Interior Firefighting
- Scene Support
- Rehabilitation
- Auto Extrication
- Wildland Firefighting
- Ice Rescue
- First Response EMS
- Fire Police/Traffic Control
- Hazardous Materials – Operations
- Confined Space – Awareness
- Search and Rescue
- All and any public service calls

Annual OSHA /PESH Mandatory training will consist of/but not limited to the following:

- General Hazard Recognition
- Station Safety
- Response Safety
- Scene Safety

- Personal Protective Equipment
- Respiratory Protection/SCBA
- Tool and equipment safety
- Recent developments in Fire Safety
- Blood borne Pathogens /Infection control
- Right to Know
- Hazmat Awareness
- Workplace Violence Prevention

Additional training and length of service requirements for various positions and qualifications for apparatus drivers are outlined in the SOP Developed by the Operational Officers of the fire district and approved by The Board of Fire Commissioners of the Fire District.

General Overview

This Standard Operating Procedure is a general guideline for the operating procedures for the Slater Chemical Fire Company a.k.a., the Glenham Fire Department of the Glenham Fire District. While these guidelines will cover most incidents, there are incidents that these SOP's will not cover and general knowledge, experience, and good judgment will take precedence.

This Standard Operating Procedure supersedes any and all previous procedures. Provisions for equipment are made as funding becomes available.

REVISION HISTORY			
Rev	Description of Change	Author	Effective Date
1.0	Added language on estimated officers / member support / drivers per incident and expanded Fire District Membership description paragraph.	David Dross, Deputy Chief	04/18/18
2.0	Added Workplace Violence Prevention to the list of Annual Mandatory Trainings	David Dross, Deputy Chief	04/25/18
3.0	Changed Subject No. from GFD-01-2018 to GFD-43-01. Changed from "Guideline" to "Procedure."	David Dross, Deputy Chief	05/03/18